

Source of wealth and source of funds: common document types

财富来源与资金来源：常见材料类型

This list shows common types of documents that people often prepare to explain source of wealth (how your assets built up over time) and source of funds (where the money for a specific payment came from). Use it as a starting point for organising your own records. It is not a complete list, not a template and not a KYC pack. Each host country, and any licensed agent, counsel or bank involved, sets its own requirements, and these can change.

Document types

Employment / salary

- ☐ Employment letters
- ☐ Payslips
- ☐ Tax filings
- ☐ Employer confirmation of role and tenure

Business ownership / sale

- ☐ Company registry records
- ☐ Share sale or asset sale contracts
- ☐ Completion statements
- ☐ Accountant letters

Dividends / distributions

- ☐ Board or shareholder resolutions
- ☐ Dividend vouchers
- ☐ Company accounts

Inheritance

- ☐ Wills or estate documents
- ☐ Executor or notary letters
- ☐ Bank credit advices showing receipt

Property sale

- ☐ Sale and purchase agreements
- ☐ Land registry extracts
- ☐ Lawyer completion letters
- ☐ Records of sale proceeds received into a bank account

Investments / savings

- ☐ Broker or custody statements
- ☐ Redemption confirmations
- ☐ Bank statements showing how savings built up

Declarations and references

- ☐ Signed or sworn statement explaining source of funds (usually alongside supporting documents)
- ☐ Bank reference letters
- ☐ CV or business background summary

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本清单列出人们常为说明财富来源（资产如何长期形成）与资金来源（某一笔付款的钱从何而来）而准备的材料类型，供你整理自己的记录时参考。本清单并非完整清单，不是文件模板，也不是 KYC 文件包。各东道国以及所涉持牌代理、律师或银行会设定各自的要求，且可能调整。

材料类型

受雇 / 薪资

- ☐ 在职证明
- ☐ 工资单
- ☐ 报税材料
- ☐ 雇主对职务与任职时长的确认

经营 / 出售企业

- ☐ 公司注册材料
- ☐ 股权或资产出售合同
- ☐ 交割文件
- ☐ 会计师说明

分红 / 分配

- ☐ 董事会或股东决议
- ☐ 分红凭证
- ☐ 公司账目

继承

- ☐ 遗嘱或遗产文件
- ☐ 执行人或公证说明
- ☐ 入账银行凭证

出售房产

- ☐ 买卖合同
- ☐ 产权登记摘录
- ☐ 律师交割函

☐ 售房款入账证明

投资 / 储蓄

☐ 券商或托管对账单

☐ 赎回确认

☐ 显示储蓄如何积累的银行流水

声明与证明

☐ 说明资金来源的签署声明或经宣誓的声明（通常与证明材料一并提供）

☐ 银行资信证明

☐ 个人简历或经营背景说明

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